



Minutes Policy Committee Meeting

Wednesday, June 5, 2019
1:30 PM
Clara City Community Center

Policy Committee Members Present:

Commissioner Jeffrey Lopez (Chippewa County)
Commissioner Corky Berg (Kandiyohi County)
Supervisor Jane Youngkrantz (Kandiyohi SWCD)
Commissioner Rick Schmidt (Renville County)
Supervisor Dean Schroeder (Renville SWCD)

Staff Members Present:

Zach Bothun (Chippewa SWCD)
JoAnn Blomme (Chippewa County)
Eric Van Dyken (Kandiyohi County)
Rick Reimer (Kandiyohi SWCD)
Diane Mitchell (Renville County)
Holly Hatlewick (Renville SWCD)
Jeremy Maul (BWSR Board Conservationist)

1. Chair Schmidt called the meeting to order at 1:30 PM.
2. Chair Schmidt asked for the approval of the agenda. A motion to approve the agenda was made by Comm. Berg and seconded by Supv. Schroeder.
Motion Carried Unanimously (Yes-5 No-0)
3. Chair Schmidt asked for a motion to approve the minutes from the May 1, 2019, Policy Committee Meeting. A motion to approve the minutes was made by Supv. Youngkrantz and seconded by Supv. Schroeder.
Motion Carried Unanimously (Yes-5, No-0)
4. Status of BWSR Grant Agreement—
JoAnn and Jeremy gave an update on the 1W1P Planning Grant Agreement. The Agreement was approved by the Chippewa County Board at their May 7th Board meeting. JoAnn submitted the agreement to BWSR following the meeting. Jeremy said the Agreement should be approved in less than 30 days.

5. Request for Qualification (RFQ) –

Diane and Eric presented a draft RFQ to the Policy Committee for review. A few changes to the draft were suggested by the Committee. Once the suggested changes to the RFQ are completed it will be sent out to the list of potential consultants with a deadline to return their proposals by July 3, 2019. A July 15th Subcommittee meeting was set for 1:00 pm at the Clara City Community Center to review responses to RFQ's. A tentative date of July 22nd was discussed for conducting consultant interviews in Montevideo.

Chair Schmidt asked for a motion to approve the RFQ with the recommended changes. A motion was made by Supv. Youngkrantz and seconded by Comm. Berg.

Motion Carried Unanimously (Yes-5, No-0)

The Consultant Selection Subcommittee consists of Comm. Berg, Comm. Lopez, Supv. Sunderland, and Steering Team staff members Rick, JoAnn, and Diane.

6. Advisory Committee Discussion –

Holly and JoAnn discussed the list of potential Advisory Committee members to be contacted in regards to being on the committee. The list has been narrowed down by Steering Team staff. Policy Committee members made a few suggestions and corrections. The time commitment of potential Advisory Members was discussed. Being on the Advisory Committee would be a yearlong commitment with an anticipated one meeting per month.

7. Official Website –

Eric provided an update on the website. Website development will be ongoing.

8. Policy Committee Meeting Dates –

Eric presented a handout with all the Policy Committee meeting dates and times.

9. The next Policy Committee meeting is tentatively scheduled for July 3rd at 1:30 pm at the Clara City Community Center. The need for the meeting will be determined.

10. Adjourn – Chair Schmidt adjourned the meeting at 3:15 PM.